



FAQ – COVID-19

Q: How will move ins occur while maintaining resident safety?

A: We are planning to obtain our occupancy permit earlier than anticipated, allowing us to properly prepare for safe move in schedules without overlap. This will give each family ample opportunity to complete their move in safely and conveniently without interruption. A Brass Works representative will contact each future resident in the coming weeks to schedule a move in date and time and provide further instruction.

Q: Am I breaking any “Safer at Home” mandates by moving in?

A: Housing has been deemed as an essential business and move ins will be allowed under the Wisconsin Emergency Order #12 Safer at Home therefore, moving in is legal and no fines will be administered.

Q: How will social distancing be enforced during move ins?

A: We will be assigning time frames, elevators, and entrances for all move ins that must be strictly adhered to. All move ins must be scheduled with the office. Any changes or extensions to move in time frames must be approved by the office in advance.

Q: Will we be taking steps to ensure individuals directly affected by COVID-19 are not moving in to the building?

A: Housing professionals are not medical professionals and will not be administering medical services. (testing, taking temperature, etc.) However, we encourage all who exhibit symptoms to delay their move in, self-quarantine, and seek advice from their medical professionals. In the event someone directly related to the building tests positive for COVID-19, residents will be notified and additional precautions will be taken.



Q: Will the elevators and hand railings be wiped down throughout the day?

A: Yes, we will have increased cleaning and sanitizing of all high touch points as recommended by the CDC.

Q: What steps are being taken to protect the building and its residents?

A: Brass Works will closely follow the preventive measures as promoted by qualifying agencies. Brass Works has received a full cleaning and disinfecting post construction. In accordance with CDC regulations we will be sanitizing all routes and high touch points throughout the day as move ins occur. We encourage all movers and helpers to wear the recommended personal protective equipment. We also request all adhere to the social distance requirement of 6 feet from others. In addition, we would like to remind all to act in accordance with Wisconsin Emergency Order #12 Safer at Home, staying safe at home, limiting visitors, and going out for essentials only when it is absolutely necessary.

Q: How will Brass Works maintain resident safety after move in?

A: Brass Works and it's managing agent, Oakbrook Corporation, are continuously monitoring the situation and adjusting policy and procedure to ensure the safety of our employees and residents. Please be patient and understanding as some services and amenities may be limited based on advice from the CDC and medical professionals. We ask all residents to utilize email & phone communication as much as possible in the coming months to minimize direct contact and make maintenance requests on an emergency only basis. Third-party vendor services will be limited until further notice.

Please visit the CDC website for additional information
<https://www.cdc.gov/coronavirus/2019-ncov/index.html>